

Please ensure that you read the person specification carefully as this will be used to assess candidates as part of the shortlist and interview process.

**Experience:**

- Experience of working with children
- Experience of working with others as part of a team

**Knowledge and Key Skills:**

- Be able to support and assist children to develop their self-esteem and confidence
- Be able to communicate effectively with a wide range of people
- Demonstrate strong interpersonal skills
- Be able to relate effectively to pupils and adults
- Be able to assist in handling behaviour problems and report to the appropriate body
- Be able to engage with children in play and encourage positive play
- Understand and follow safeguarding procedures

**Professional qualities:**

- Have an ability to relate well to both children and adults
- Be committed to working constructively as part of a team, understanding classroom roles and responsibilities
- Display enthusiasm, patience and flexibility in the post.
- Be committed to the implementation of the school's equality policy
- Be willing to undertake additional training/staff development as appropriate
- Have an ability to reflect on own professional practice

**Personal Qualities:**

- Have a flexible approach to work
- Demonstrate a sense of responsibility
- Have a positive approach to learning and gaining new skills through teamwork and training opportunities
- Show tact and diplomacy
- Demonstrate and model all of the school values at all times

**Confidentiality and Safeguarding:**

- Have an in-depth knowledge of the essential need for confidentiality at all times
- Demonstrates a knowledge of how to handle sensitive situations
- Understand how to handle safeguarding concerns in the appropriate manner, in line with school policy