

Welcome to Keep Hatch



Aspire - Believe - Achieve



Introductions



Mr Cole
Executive
Headteacher



Mrs Appleby
Headteacher



Mrs Cartwright
Deputy
Headteacher



Mr Ewers
Chair of Governors,
Co-opted Governor

Early Years Teaching Team



Miss Smith

Early Years Leader and
Class Teacher



Mrs Connolly

Class Teacher



Mrs Somerville

Class Teacher

Safeguarding



- We have four Designated Safeguarding Leads (DSLs)
- **Every** member of staff is responsible for safeguarding all children
- Clear systems and processes in place to follow should anybody have a concern – staff, parents, children.



Mrs Cartwright
Deputy
Headteacher



Mrs Appleby
Headteacher



Mrs Caird
SENCo (Special
Educational Needs
Co-ordinator)



Miss Smith
EYFS Lead and
Class Teacher



Our School Values

Our core values are a big part of every day school life. We want children to feel safe and secure in their school, feel valued and realise their potential.

- **Happiness**
- **Respect and Tolerance**
- **Confidence and Resilience**
- **Imagination**
- **Independence**
- **Ambition**
- **Responsibility**
- **Honesty and Integrity**





Frays Academy Trust

Frays is committed to delivering excellent primary education for children.

In all the schools, every child will be given the opportunity to flourish in a healthy, safe and secure environment and to have their individual skills, talents and spiritual development nourished so that they bloom and prosper.

We Believe in

A stylized, teal-colored letter 'H' inside a white circle.

Honesty

A stylized, teal-colored letter 'O' inside a white circle.

Opportunity

A stylized, teal-colored letter 'P' inside a white circle.

Positivity

A stylized, teal-colored letter 'E' inside a white circle.

Equality

The School Day



- Doors open at 8:40am and register is at 8:50am.
- Break time is at 10:20am (at teachers' discretion) and lunch is at 11:45am.
- The day consists of whole class carpet time, small group work and learning through play.
- The teaching day ends at 3:20pm.
- Children are dismissed from their classrooms.
- Please do ensure the school office is informed by midday if somebody different is picking up your child.

School Uniform



- Smart uniform is expected
- Black school shoes with velcro or easy buckles
- Earrings should be removed before school on P.E. days Long hair must be tied back
- School book bag (no big rucksacks please)
- **Please name every item of clothing**
- Black shoes - summer and winter uniform can be worn at parents' discretion

PE Kit

- Keep Hatch PE t-shirt and shorts. All kit must be named
- Trainers for summer term (indoor plimsolls not required)
- Coloured house t-shirt for Sports Day/ intra house events
- PE kit will be worn all day on PE days



or



PE t-shirt



Optional PE hoody



Lunches

- All children in EYFS, Y1 and Y2 are eligible for Universal Free School Meals.
- Food is prepared in house. Please do prepare children for this choice they need to make every morning as this can be quite tricky!
- Please provide children with a named water bottle
- **No nut products please**



Snacks and Milk



- Fresh fruit is provided at morning break - you may wish to supply a snack from home – this should be a piece of fruit, in a named bag or box which is **separate to** your child's lunchbox.
- Snacks go into the snack box at drop off and staff distribute at playtime.
- Please do not put playtime snacks in lunch boxes – please keep these separate, clearly named.

*****No nut products please*****

- Milk is free for children up to the date of their fifth birthday and can be purchased when over the age of 5
- Children are automatically enrolled to the free milk scheme unless otherwise notified. Please see the letter in your pack with further information

Medicine



- We can give one dose of prescribed medicine with written permission – please complete form from reception
- Please provide inhalers or two Epipens if your child needs one and please complete the registration form. These must be in school by the first day of term and must remain in date.
- Please ensure any medication is in school from the children's first day





Pupil Premium Funding

Families are entitled to Pupil Premium funding if they are receiving:

- Universal credit
- Job seeker's allowance
- Child tax credit
- Income support
- Income related employment and support

And to those children who are:

- Adopted children or those in special guardianship
- Service children

Even if you don't want your child to receive the free school meal (or they do so anyway through UFSM) please still register to help fund valuable support such as extra tuition, teaching assistants, after school clubs, music lessons and sports activities

To do so, please contact the school office for a form

Please be reassured that any information provided to the school will be treated in the strictest confidence.

Holidays



Holidays/leave of absence during term time will not be authorised unless in exceptional circumstances.

Children who are not yet statutory school age (term **after** they are 5) are allowed to be taken out of school, but this is not encouraged for the benefit of the child.





Internet Acceptable Use

Children will have access to computers whilst at school.

They will be taught about e-safety and acceptable use – in and out of school.

Parents are requested to sign acceptable use agreement to show their support of the school in this important aspect of school life.

Keeping Safe

Personal Space, Boundaries and Consent

We teach your children to advocate for themselves and respect the rights of others by explicitly exploring the ideas of personal space, healthy boundaries and consent.

Some things are not a choice

- Following rules around being safe with what you say and do
- Going to school and doing your work
- Brushing your teeth and going to sleep at bedtime
- Going to the doctor or the dentist when you need to

Lots of things are a choice

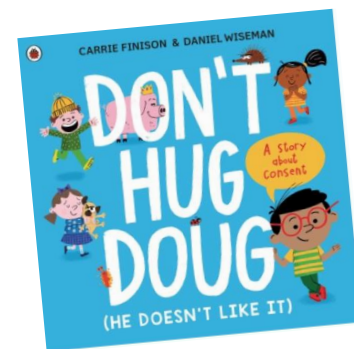
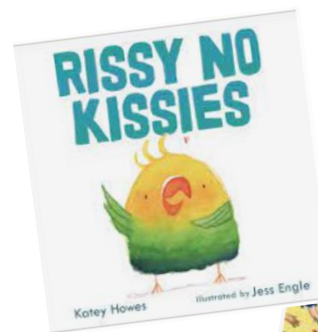
- The words you say and the things you do
- Who you play with and the activity you choose to do
- Being touched and touching others

We don't keep secrets

- It is important not to keep secrets about the presents someone gives you, friendships, favours, or any kind of touch.

Keep telling until you get the help you need

- If one person doesn't listen, then tell someone else.



Keeping Safe

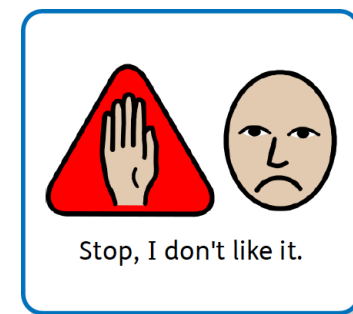
Personal Space, Boundaries and Consent

We give your children the words and visual symbols to communicate when they don't like what is happening, and to stop when someone asks them to.

Children naturally engage in age-appropriate behaviours and curiosities at home that are not appropriate in public, including at school.

We help them to understand the difference by having rules and guidance around:

- privacy in the toilets, including keeping their body private
- inappropriate touch – including their private parts, bottoms, kissing or hugging with friends.
- using respectful language towards each other



There may be times when we speak to you about something that has happened in school.

Our vigilance around this is due to our commitment to keeping your child safe from harm and helping them to understand what is appropriate and safe, and what isn't.

Early Years Foundation Stage Curriculum



The children follow the Early Years Foundation Stage curriculum and are taught and assessed against different areas of learning.

An information session about the curriculum will be held with the class teachers very early on in the autumn term.

A summer holiday school-readiness pack was given out to you all and we hope that it contained many useful resources to assist your child get ready for starting. We were keen to include support with helping your child to develop a correct pencil grip, number and letter sound activities but also ideas to develop self-help skills.

Helping to prepare your child for school

Self-help skills

- Using the toilet
- Washing and drying their hands
- Recognising their name label on their belongings
- Putting on and taking off their shoes and socks
- Putting on and taking off their jumper/cardigan (including when it is inside out)
- Putting on and taking off their coat
- Using cutlery
- Opening their lunchbox and packets

Number and Shape

- Count to 5 in the correct order and start to count beyond
- Count 5 objects and say one number for each item
- Count out 1, 2, 3, 4 and 5 objects
- Quickly say how many objects they can see up to 3
- Recognise and name a circle, square, rectangle and triangle

Helping to prepare your child for school

Literacy

- Talk about the stories they have heard and join in with familiar stories and rhymes
- Hear and say the first sound in words. For example, 'snake' begins with a 'sss' sound
- Recognise at least 10 sounds
- Be aware of rhyme

Writing

- Hold a pencil and use it with good control
- Use correct pencil grip
- Form recognisable letters using the guide in the pack for formation
- Write their own name
- Draw a picture



Breakfast and After School Club

Funtastic Kids run breakfast and after school clubs:

- Breakfast club from 7:30am
- After school club from 3:20pm – 6:00pm

All information has been provided in EYFS packs.





Forms

Thank you for completing all the paperwork in your packs and returning it to the school office. If you have any outstanding paperwork to return, the office team will be very pleased to receive it.

If relevant, please complete asthma, auto injector, Caterlink dietary requirements forms at the back of the hall today.

Birth certificates can be collected from the school office.



We are absolutely delighted to welcome you and your children to Keep Hatch Primary School and we are all so very excited to get to know the, and start their school learning journey.

